



TelPosta Pension Scheme

TELPOSTA TOWERS, WING C, 13TH FLOOR, KENYATTA AVENUE,
P. O. BOX 45610 – 00100, NAIROBI.

EMAIL: propertysales@telpostapension.org

INVITATION TO TENDER

1. TelPosta Pension Scheme Trustees Registered is a duly incorporated Pension Scheme that was registered in 1999 to cater for pension services for the employees of Kenya Posts & Telecommunications Corporation, Telkom Kenya Limited, Communications Commission of Kenya and Postal Corporation of Kenya. Vide a Legal Notice Numbers 154, published in the Kenya Gazette Supplement No. 59 of 5th November 1999, The Government of the Republic of Kenya through the then Minister for Finance vested to TelPosta Pension Scheme Trustees Registered various properties for purposes of discharging pension liabilities in respect of any person who on 30th June 1999 was entitled to receipt of a pension from the Kenya Posts & Telecommunications Corporation (now defunct), Telkom Kenya Limited, Postal Corporation of Kenya and Communications Commission of Kenya. The Schemes' property portfolio currently stands at 82%, which is above the 30% limit set by law. The Board of Trustees sought and received concurrence to dispose of the properties to ensure compliance.
2. TelPosta Pension Scheme invites sealed bids from eligible candidates/bidders for the Disposal of various Scheme Properties as per the tender below:

S/No	Tender Reference Number	Tender Description	Site Visit	Closing Date
1.	TPS/DISP/001/2025	Disposal of various Scheme properties located in the following areas:- Isiolo, Kapsabet ; Karatina ; Kericho; Londiani ; Mweiga, Nairobi ; Naivasha ; Nanyuki ; Nyahururu ; Nyandarua and Sotik.	As indicated in the schedule in the bid document	1st December 2025 at 10:00 AM EAT

3. Interested individuals/firms may obtain further information from the TelPosta Pension Scheme office Telephone 0202216752 or 0202217354 or 0777877870 or 0777877871, Email: propertysales@telpostapension.org on normal working days beginning on the date of advert.
4. The complete set of bid documents and property details shall be downloaded FREE OF CHARGE from the Scheme website: <https://www.telpostapension.org> under '**TENDERS**'
5. Eligible bidders who download the bid document from the above website are required to submit their particulars (name & address of the firm/individual, contact person & their mobile number) to the TelPosta Pension Scheme official property disposal/procurement email address; propertysales@telpostapension.org using their official email addresses.
6. All bidders are also advised to regularly visit the above website, to obtain any additional information/addendum on the tender that may be issued before the closing date. Complete set of tender documents **MUST** be submitted in plain sealed envelopes clearly marked with tender reference number to the following address:

**The Administrator/Trust Secretary,
TelPosta Pension Scheme,
P.O. Box 45610-00100,
NAIROBI**

and dropped in the Tender Box situated at the reception of **TelPosta Pension Scheme Office at TelPosta Towers, Wing C, 13th floor, Kenyatta Avenue, Nairobi.**

7. The following **measures shall** be adhered to during the Bid Opening of this tender.
 - a) Screening of the attendees shall take place
 - b) Failure by bidders to attend any bid opening **shall not** invalidate the process.
 - c) The results of the bid opening shall be communicated by email within 7 days from the date of the tender opening. Bidders should **therefore submit** their registration details via propertysales@telpostapension.org
8. Eligibility:
 - a) Director (s) bidding **under different companies** for the same tender **shall be disqualified.**
 - b) Any form of Canvassing will lead to disqualification.

**THE ADMINISTRATOR/ TRUST SECRETARY,
TELPOSTA PENSION SCHEME**